

<p><b><u>STEP 1</u></b></p> <p>Identify the PP pupils in your class.</p> <p>Use the register for strategies to use</p>	<p><b><u>STEP 2</u></b></p> <p>Be aware of attendance levels.</p> <p>Take a note of lessons they have missed and give them support to catch up (print off PowerPoint/notes or ask a buddy to share notes)</p>	<p><b><u>STEP 3</u></b></p> <p>Do they know their target grade?</p> <p>TG should be made clear to the whole class not just PP.</p> <p>Tell them their grade and check they understand. Assessment sheets in the front of their books could help with this.</p>	<p><b><u>STEP 4</u></b></p> <p>How much work is in their book?</p> <p>After you have marked their book compare it to another student – it should be the same. If not speak to DM about a sixth form mentor.</p>	<p><b><u>STEP 5</u></b></p> <p>Do they respond to your comments?</p> <p>If they are absent they may need chasing to complete work or may need help understanding your comments.</p>
<p><b><u>STEP 6</u></b></p> <p>Identify any extra help they may need to progress.</p> <p>Do they need any resources? Funding is available if you feel they would benefit from a text book. Would they benefit from a mentor?</p>	<p><b><u>STEP 7</u></b></p> <p>If they are still struggling despite your best efforts tell someone.</p> <p>Some PP pupils are not identified as a concern until year 11 please let your head of department or KS lead know if you have concerns.</p>	<p><b><u>STEP 8</u></b></p> <p>If you have reached this step you have been an attentive and thorough teacher who is aware of the most disadvantaged pupils in your class. Thank you.</p>	<p><b>CLOSING THE GAP IN 8 STEPS</b></p>	

## PUPIL PREMIUM CRITERIA

### PUPIL PREMIUM +

These pupils are under special guardianship, looked after children or adopted from care. These pupils may have financial, behavioural and emotional issues depending on the child. Most of them would benefit from a supportive approach.

### CURRENT FREE SCHOOL MEALS

These pupils are currently receiving free school meals; free school meal is allocated due to a family receiving one of the following;

- Income Support
- income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Child Tax Credit
- Working Tax Credit
- Universal Credit

Again each child is different but resources may benefit this child

### DfE

We have been informed that this child is pupil premium by the government but have not been informed why or what category they sit in. This makes it very difficult to identify what could support them.

### SERVICE CHILDREN

Pupils in year groups reception to year 11 recorded as Ever 6 service child or in receipt of a child pension from the Ministry of Defence

### EVER6

Ever 6 (Any pupil that has been on FSM at any point in the last 6 years)  
Financial support may be useful – free resources, homework printed etc.